

**FISHER COLLEGE OF BUSINESS
OFFICE OF DIVERSITY & INCLUSION TUTORING SERVICES
TUTOR APPLICATION SHEET**

Name: _____
Last First

Student ID: _____ **Birth date:** _____ **College/Year:** _____

Address: _____
Street City State Zip

Phone: _____ **Email:** _____

EDUCATION:

High School: _____ **Year of Graduation:** _____

College: _____ **Year of Graduation:** _____

College: _____ **Year of Graduation:** _____

COURSES INTERESTED IN TUTORING:

Please Circle: (1-Fair, 4- Excellent)

Course: _____	Skill Level:	1	2	3	4
Course: _____	Skill Level:	1	2	3	4
Course: _____	Skill Level:	1	2	3	4
Course: _____	Skill Level:	1	2	3	4

RELEVANT COURSES TAKEN/GRADE:

_____ / _____	_____ / _____	_____ / _____
_____ / _____	_____ / _____	_____ / _____

LIST TUTORING/TEACHING EXPERIENCE:

Subjects tutored/taught	Place/Program	When? (From-To)
_____	_____	_____
Subjects tutored/taught	Place/Program	When? (From-To)
_____	_____	_____

REFERENCES:

Name	Title	Phone Number	Email
_____	_____	_____	_____
Name	Title	Phone Number	Email
_____	_____	_____	_____

Signature: _____ **Date:** _____
 (I certify the above information is correct to the best of my knowledge.)

For Office Use: Interviewed by _____ **Date:** _____ **Hired:** _____ **Hold** _____

RULES FOR TUTORS

1. Tutoring sessions will be held on campus in a public, safe environment mutually chosen by both the tutor and the student.
2. Each session will be no longer than 2 hours on any given day.
3. The paid time will be that dedicated to tutoring, greeting and acquainting not included.
4. Any problems or lack of cooperation from the student will be reported to the Office of Diversity & Inclusion Student Services.
5. Tutors must keep the tutoring log sheet updated with the times tutored and the student's signature.

I understand and agree to follow the rules stated above.

Signature

Date

Special Note:

Tutoring students is not intended to be a job, but an opportunity for our tutors to contribute to helping minority students reach their goals. We approach it as an opportunity for service while receiving a token of appreciation. Therefore, hours are limited and pay is not intended to exceed or meet the actual worth of the students (total equity) or value.

Comments:
